

BUDGET CONCLUSIONS AND OBSERVATIONS

June 23, 2022

All things considered this has been a productive year for the Airport. The OnBoard Portal for the administration and management of Authority Board meetings has proven successful. And, we have placed many of our historical documents in the cloud library provided by OnBoard. Board members have access to this data at any time. Board agenda packages also post directly to our website.

The Board has also initiated the development of an Airport website that provides information to the general public relating to activities at the Airport. Our website also is the preliminary step toward the initiation of a marketing campaign. Our Airport is a significant economic driver for Carteret County; the more we develop this asset, the greater the financial reward for our County.

The Airport has added the position of Airport Business Manager, to more effectively manage the tremendous paper-work shuffle. Ms. Janie Mason has accepted this role previously vacated by Ms. Janes.

We are actively moving forward with the execution of our EDA Grant for the replacement hangar project. Construction of the first 14 unit building is underway; last 14 unit building framework is due on premises end of June 22. The new airfield lighting vault is in place and fully operational.

The Authority Board has studied our hangar rental rate structure and our hangar lease. New hangar rental rates as well as a newly revised lease will be implemented July 01, 2021. A new ground lease and rate structure is under study currently and will apply to all new ground leases.

Future considerations for the Board are implementation of hangar management software and the possible change to RFID control of our gate system. An RFID system provides better control over access to the hangar area and the airfield taxi lanes plus provides a record of access. Maintaining awareness of tenant insurance and up-to-date aircraft registrations are vital records for the best management practices at the Airport. The proper software effectively does what it would take a dedicated employee to accomplish. With the growth soon to come, managing this data "by hand" is almost an impossible task subject to numerous errors and oversights.

Our Airport has a bright and exciting future; it is up to our Board and management team to properly manage this growth to the best advantage of our County and the airport community.